



Anderson Museum of Art Summer Camp 2018

Student Drop-Off and Pick-Up Authorization Form

Child's Name: (Please print): _____

Today's Date: _____

Parent's Signature: _____

*****NO ONE WILL BE PERMITTED TO PICK UP YOUR CHILD IF HIS OR HER NAME IS NOT LISTED BELOW. ALL PERSONS MUST HAVE AND SHOW THEIR PICTURE ID. MAKE SURE YOU LIST ALL ADULTS EVEN IF YOU RESIDE IN THE SAME HOUSEHOLD.

**THE FOLLOWING ADULTS ARE AUTHORIZED TO PICK UP MY CHILD FROM CAMP
(for additional adults please attach an extra page):**

1. Parent/Guardian: _____

Relationship to student: _____

Home Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

2. Parent/Guardian: _____

Relationship to student: _____

Home Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

AUTHORIZATION TO RELEASE GUIDELINES

This requirement is necessary to account for all students and keep them safe. In our ongoing efforts to maintain security, we ask families to enter the building and sign each student in and out daily.

- All morning session students should arrive **no earlier than 8:45 a.m.** and will be dismissed at 12:00 p.m. for pickup.
- All afternoon session students should arrive **no earlier than 12:45 p.m.** and will be dismissed for pickup at 4:00 p.m.
- Parents/guardians must fill out a **Drop-Off and Pick-Up Authorization Form**. Please make sure that all adults (16 years or older) who might potentially pick your student up are listed on this form. No one will be permitted to pick up your child if their name is not listed on the above mentioned form.
- There will be a \$5.00 charge for every 5 minutes after 12:10 for the a.m. session and 4:10 p.m. session.
- All students are to be dropped off and picked up at the rear entrance (handicap entrance with ramp on the north side). You must park and escort your child into the building. Staff will be present to assist students with signing in on the first day. All parking (the old bank drive thru and the old plasma building) behind AMOA is currently free and open to the public.
- Please enter the parking area and alleyway at 5 miles per hour or less. Watch for unattended students of all ages in the parking area. Please observe courtesy with other drivers.
- Students may not wait outside of the building alone at anytime.
- Please refrain from using your cell phone so that your full attention can be on your student, either wishing her/him well as they start the school day, or warmly greeting your student at the end of the day. We also want to make the sign-ins and sign-outs go smoothly and quickly for everyone!